

St. Gluvias Parish Council

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To all members of the Council

You are hereby summoned to attend an online meeting of St Gluvias Parish Council for the purpose of transacting the following business.

Agenda for the Annual Meeting of St Gluvias Parish Council

To be held online on 13th July 2020 from 7pm – 9pm

Details of how to join will be published on the day of the meeting on the Council website page 'Access to Virtual Meetings' and will also be emailed to all members.

<https://www.stgluviasparishcouncil.co.uk/st-gluvias-parish-council-meetings/access-to-virtual-meetings/>

Please note that the virtual meeting room will be open from 6.40pm to allow all participants to log in and prepare for a prompt 7pm start.

Before the meeting there will be a public session to enable the people of St Gluvias to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk email (stgluviasparishcouncil@gmail.com) at least 24 hours before the meeting so that every effort may be made to provide access.

If you would like to access the meeting but do not have access to the internet, please telephone the clerk 07907842937

St. Gluvias Parish Council

Public Participation session

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 3 minutes, Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

AGENDA.

1. To receive nominations for and appoint Chairman for the year 2020-2021
2. Signature of Declaration of Office Register by newly appointed Chairman
3. To receive nominations for and appoint Vice Chairman for the year 2020-2021
4. Signature of Declaration of Office Register by newly appointed Vice Chairman
5. Welcome by the Chairman
6. Apologies for absence.
7. Declarations of Interests.
8. To sign as a true and correct record the minutes of the meeting held on 16th March 2020.
9. To agree the Finance Subcommittee for the year 2020-2021
10. To review the terms of reference of the Finance Subcommittee
11. Review of the Council's and/or staff subscriptions to other bodies. Cornwall ALC and SLCC.
12. To review of the Council's complaints procedure.
13. To Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.
14. Review of the Council's expenditure incurred under s137 of the local Government Act 1972
15. To ratify the Emergency Delegation register from the 19th March to the 4th May 2020

St. Gluvias Parish Council

16. To ratify the Emergency Delegation register from the 5th May to the 24th June 2020

17. Approval of the Internal Auditors report 2019/2020

18. Approval of the Annual Governance Statement 2019/2020

19. To approve the Annual Accounting Statement for 2019/2020.

20. To approve the monthly financial report for June 2020

21. Finance - To approve payment schedule for July 2020

22. **Planning. PA20/00004/ndp** Plan Proposal, Strategic Environment assessment and Habitat Regulations assessment for the Penryn Designated Neighbourhood area.

23. To consider application for new highway improvement schemes for 2020-2021

24. To receive an update on the Chapel Project.

25. To receive an update on the Parish Councils response to the recent flooding in Ponsanooth Village.

26. To receive a report on the Community Crisis Recovery webinar attended by Cllr Willcocks.

27. To receive an update from the PPFA

28. To agree the date of the next meeting and any items for the agenda.

Mary Gosling

Parish Clerk

8th July 2020