

# St. Gluvias Parish Council

CLERK. Mary Gosling. 3 Cliff Terrace, Portreath, TR16 4LE.

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Minutes 12<sup>th</sup> October 2020

St Gluvias Parish Council held a virtual public meeting on Monday 12<sup>th</sup> October 2020, there were Present: Chairman Cllr M Ferris, Vice Chairman, Cllr D Willcocks, Cllr M Beckett, Cllr C Daly, Cllr E Williams, Cllr C Trewern, CC P Williams, Clerk M. Gosling, Ponsanooth Preschool Manager Kathryn Dennis, and Finance manager Dawn Carter.

## Action

		Action
162/20	The Chairman welcomed everyone to the meeting. There were no members of the public in attendance.	
163/20	Apologies were received from Cllr I Robson	
164/20	The were no declarations of interest.	
165/20	The minutes of the meeting held on the 14 <sup>th</sup> September 2020 were signed as a true and correct record, proposed by Cllr Trewern and seconded by Councillor Daly.	
166/20	Kathryn Dennis introduced herself as the new manager of the Preschool and confirmed her partnership with Dawn Carter as Finance manager. Kathryn reported the focus for the preschool is to develop the outside area. Recent developments on the new website, social media, newsletters and posters have helped with encouraging new starters. The Clerk confirmed that the new lease with the preschool and the Parish Council is close to being finalised. The Preschool are keen to install a washing machine on site and the lease will confirm the position relating to this. <b>Action:</b> Clerk to finalise lease with preschool and make contact regarding installing the washing machine.	MG
167/20	Cornwall Councillor Peter Williams: <ol style="list-style-type: none"> <li>Confirmed that a meeting very soon will confirm the final agreed designs and start date for the Ponsanooth Crossing, and that any information will be sent to the Clerk as soon as it is available.</li> <li>Reported that leaf and gulley clearing are an ongoing through the autumn.</li> <li>Gave an update on the Community Governance Review meeting that took place the previous week was reported.</li> <li>is keen to stand again for in the May elections and support the Parish of St Gluvias going forward.</li> </ol>	
168/20	PPFA report: Cllr Daly reported on behalf of the PPFA that new lease is still in draft and close to being completed. The lease will help identify the role of the Parish Council and the PPFA regarding the new building.	
169/20	Cllr Willcocks reported on the minutes of the most recent Chapel working group. Cllr Trewern reported of an interest to purchase the chapel. Members agreed that exploring ways forward for the chapel are ongoing. CC Peter Williams confirmed he will contact Falmouth university to find out more regarding the recent meeting.	PW
170/20	Cllr Willcocks reported on <ol style="list-style-type: none"> <li>The Local Outbreak Management Plan and how it fits with the Falmouth and Penryn Community network panel area.</li> <li>On the outcome of the Water Leat Survey, which will now inform the emergency plan meetings going forward.</li> </ol>	

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171/20	Following a discussion regarding the resurfacing of Commons Lane and consideration of a email of correspondence from a member of the public, it was proposed by Cllr Daly and Seconded by Cllr Beckett to hold off on the resurfacing with the view to register the land with the land registry, to enable appropriate signage and improvements to be made. Cllr Daly to share a copy of the document showing evidence of the Parish Council ownership. Cllr Willcocks to work with the Clerk to ensure the work to register the land is completed.	CD, DW, MG
172/20	Cllr Daly proposed that a grant application is submitted for five sets of speed cushions for commercial Road. The cost of this work would be £18,750. As the grant is for £16750, it was agreed the Parish Council contribute £2000 towards the work. The application will go to the next Community Network Panel meeting. Seconded Cllr Willcocks, all agreed.	CD
173/20	The Clerk gave a report on the CIL funding application. Cllr Daly to work with the Clerk to complete the application.	CD MG
174/20	Planning application a. PA20/07493 – Conversion and extension of existing barn to dwelling, Lower Treluswell. It was agreed to support the principal of a dwelling, but members felt the building should be a single storey. b. PA20/06667 –members reconsidered the application for a balcony at Jasmine Cottage and agreed with the planning officers’ recommendations.	
175/20	Cllr Daly agreed to make further contact regarding the revised cost for the heritage lamp and report back to the Clerk. Cllr Ferris kindly donated a granite planter, to be placed by the newly built School boy bench.	CD
176/20	It was proposed by Cllr Daly and seconded by Cllr Ferris to purchase two large signs for the playing field and 1 small one for Trevonnen Road at the cost of £590. Seconded by Cllr Ferris, all agreed. The Clerk to order signs and finalise draft designs with Cllr Daly.	MG CD
177/20	Following a report and proposal from Cllr Willcocks, it was agreed by all to change the Clerks hours temporarily until January 2021, to accommodate time for training. Seconded Cllr Trewern.	
178/20	Members reviewed the Finance Committee Terms of reference and all agreed to add the amended staffing responsibilities, proposed Cllr Willcocks, Seconded Cllr Ferris.	
179/20	Proposed by Cllr Ferris and Seconded by Cllr Willcocks to adopt the Health and Safety policy for St Gluvias Parish Council. All agreed.	
180/20	Proposed by Cllr Ferris and Seconded by Cllr Willcocks to adopt the Fire and Emergency Procedures Policy for St Gluvias Parish Council. All agreed.	
181/20	Proposed by Cllr Ferris and Seconded by Cllr Willcocks to adopt the Display Screen Equipment policy for St Gluvias Parish Council. All agreed.	
182/20	The monthly financial report for September was reviewed and approved by all.	
183/20	The payment schedule for October was approved and agreed by all.	
184/20	Following the Clerks report on projects, Cllr Trewern agreed to help Cllr Daly to help source wooden posts for missing footpath signs.	CD CT
	Date of next meeting, Monday 9 <sup>th</sup> November 2020 END.	

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