

# St. Gluvias Parish Council

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## To all members of the Council

You are hereby summoned to attend an online meeting of St Gluvias Parish Council for the purpose of transacting the following business.

Agenda for the Full Meeting of St Gluvias Parish Council

### To be held online on 12<sup>th</sup> October 2020 from 6.45pm for a prompt 7pm start

Details of how to join will be published on the day of the meeting on the Council website page 'Access to Virtual Meetings' and will also be emailed to all members.

<https://www.stgluviasparishcouncil.co.uk/st-gluvias-parish-council-meetings/access-to-virtual-meetings/>

Please note that the virtual meeting room will be open from 6.45pm to allow all participants to log in and prepare for a prompt 7pm start.

Before the meeting there will be a public session to enable the people of St Gluvias to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting;
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk email ([stgluviasparishcouncil@gmail.com](mailto:stgluviasparishcouncil@gmail.com)) at least 24 hours before the meeting so that every effort may be made to provide access.

If you would like to access the meeting but do not have access to the internet, please telephone the clerk 07907842937

## Public Participation session

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 3 minutes, Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

# St. Gluvias Parish Council

## AGENDA.

1. Welcome by the Chairman
2. Apologies for absence.
3. Declarations of Interests.
4. To sign as a true and correct record the minutes of the meeting held on the 14<sup>th</sup> September 2020
5. Report from Ponsanooth Preschool.
6. Report from Cornwall Councillor Peter Williams, including Community Governance Review update.
7. Report from the PPFA, and format for the future.
8. Update from the Chapel working group.
9. Report on Emergency plan (L.O.M.P), flooding, water survey and to agree any associated cost and expenditure.
10. Commons Lane resurface, and to agree any associated cost and expenditure.
11. Proposal Commercial road traffic calming Parish Council funding contribution, (solar panel fund.)
12. Report from the Clerk on the CIL fund application, improving community infrastructure.
13. a. Planning Application PA20/07493 - Conversion and extension of existing barn to dwelling, Lower Treluswell Farm, Lower Treluswell Penryn.  
b. PA20/06667 – Further consideration for balcony at Jasmine Cottage,
14. Update on Park Road, renewal of bin, bench and proposal for a planter, to agree any associated cost and expenditure.
15. Proposal for two new signs at the playing field and one at Trevonnen Road Play area and to agree any associated cost and expenditure.
16. Review and approve temporary change to Clerks hours of work and agree any associated cost and expenditure.
17. To approve the additional staffing responsibilities for the Finance Subcommittee on the Terms of Reference.
18. To approve the Health and Safety Policy for St Gluvias Parish Council.
19. To approve Fire and Emergency Procedures Policy for St Gluvias Parish Council
20. To approve Display Screen Equipment Policy for St Gluvias Parish Council.
21. To approve the monthly financial report for September 2020.
22. To approve the payment schedule for October and November 2020
23. Report on ongoing projects. (New building Lease, Benches, Heritage lamp, VAS signs, Footpaths, Hedge cutting, Highways signs).

Mary Gosling  
Parish Clerk

6<sup>th</sup> October 2020